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Approved:	Resolution n	990922-ED-0027
Revised: As required	Resolution n	CC-081126-ED-0061

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NOTE: In keeping with its commitment to respecting diversity, the Sir Wilfrid Laurier School Board uses gender inclusive language in all its written communications. In cases where eliminating references to gender is not possible, gender-specific pronouns and possessive determiners are used solely for purposes of clarity and concision.

1.0 OBJECTIVES

To establish the framework in which the Sir Wilfrid Laurier School Board and its schools will fulfill their respective responsibilities under the Education Act with respect to the implementation of the Program of Study approved by the Ministère de l'Éducation Basique. The Regulation it applies to secondary education.

2.0 PROGRAM OF STUDY FOR THE SECONDARY SCHOOLS OF THE SIR WILFRID LAURIER SCHOOL BOARD

The Sir Wilfrid Laurier School Board (SWLSB) is committed to offering quality education to all students with a view to providing an educational environment where each student can succeed. Its mission is to impart knowledge, develop skills and attitudes, foster social development and help students acquire the qualifications to meet their personal and occupational goals. The School Board will direct its human, financial and material resources to support the school system in carrying out its mission.

While the Sir Wilfrid Laurier School Board consists of diverse school communities each with its own Educational Project, each secondary school is expected to create a school culture that develops a positive attitude towards continuous learning and promote achievement for all. The secondary schools will endeavor to stimulate all students to acquire the knowledge and skills that help them to develop their ability to think for themselves and assimilate the concepts studied, and will prepare them to become productive citizens in a democratic society.

In accordance with the rights, responsibilities and obligations set out in the Education Act, the Regulation of the Ministère de l'Éducation and the policies of the School Board, each secondary school is empowered to develop its unique character through an Educational Project that will be reflected in its program.

Each school must provide quality and comprehensive education in all subject areas as required by the School Regulation.

5.0 RESPONSIBILITIES OF THE SCHOOL

- 5.1 The Governing Board is responsible for approving an educational plan for the program of study proposed by the Principal after consultation with the teachers. The educational plan will include:
 - 5.1.1 the approach to implementing the Basic School Regulation
 - 5.1.2 the approach to enriching or adapting the program of study;
 - 5.1.3 the time allocation for each subject;
 - 5.1.4 the approach to ensuring that all teachers in each subject and all staff members place constant emphasis on the quality of written and spoken language in both learning activities and school life.
- 5.2 After receiving approval from the Governing Board, the Principal will submit the subject-time allocation for the application program of study for the forthcoming year to the School Board no later than February 15 of each year. The School Board will verify that these plans adhere to the regulations set by the Ministère de l'Éducation and the policies of the School Board and will advise the school of its decision within a two-week period.
- 5.3 The Principal must submit a request to the School Board for the implementation of special projects.

- 5.9 The School is encouraged to integrate digital technology in the delivery of all courses of study and where applicable.
- 5.10 Optional programs are offered as long as participation in each course is at least 70% of the maximum class size in accordance with the maximum class size indicated in the collective agreement in effect. The School Board must authorize any exemption from this requirement.
- 5.11 The school, with the approval of the Governing Board, may organize educational services other than those prescribed by Basic School Regulation 8(4) outside the regular school day or

