

	CC-131218-TS-0068	CC-141210-TS-0080
	CC-161214-TS-0043	CC-171213-TS-0058
	CC-191211-TS-0047	CC-201209-TS-0046
Origin:	School Organization & Transportation	

1.0 PREAMBLE

The Sir Wilfrid Laurier School Board is committed to the enrolment of all students eligible for English education in its territory in accordance with the Education Act.

The present policy outlines the procedure of the enrolment criteria for the youth sector of the Sir Wilfrid Laurier School Board.

2.0 OBJECTIVES

This policy aims to:

- o Outline procedures to admit students;
- o Outline procedures to register students;
- o Outline procedures to transfer students.

3.0 REFERENCES

The present policy is established with respect to the following documents:

- o Education Act;
- o Regulation Respecting Departure from the List of Subjects of the Basic School Regulation for Pre-School, Elementary and Secondary School Education;
- o Basic School Regulation.

4.0 DEFINITIONS

Admission: Authorization to be registered in a school of the Sir Wilfrid Laurier School Board

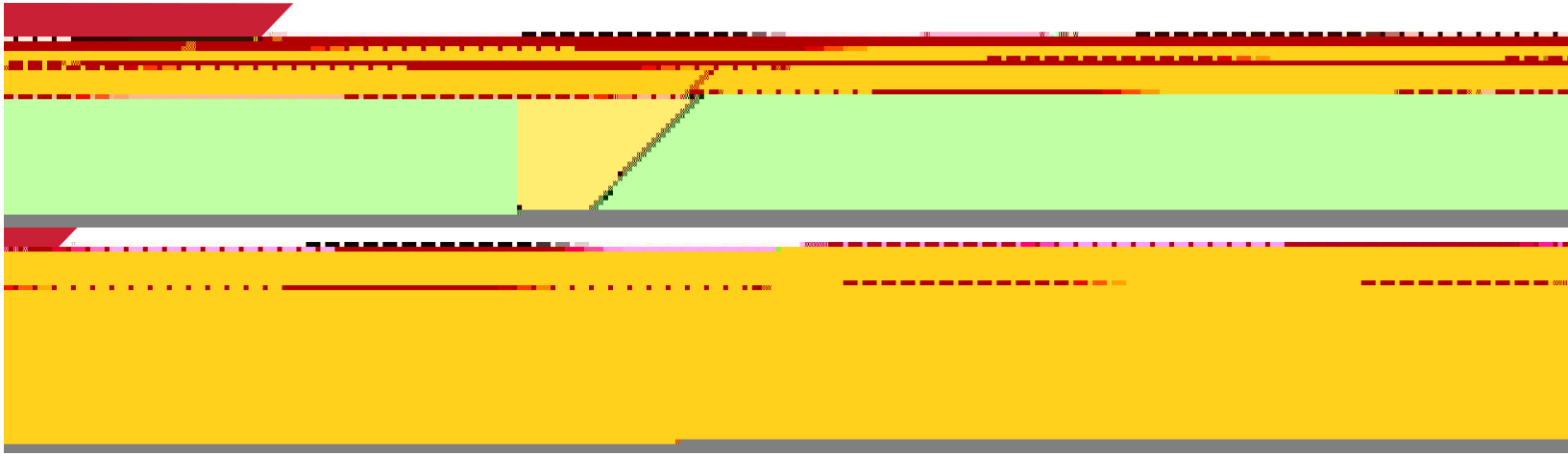
Attendance Zone: Geographical catchment area serviced by a school

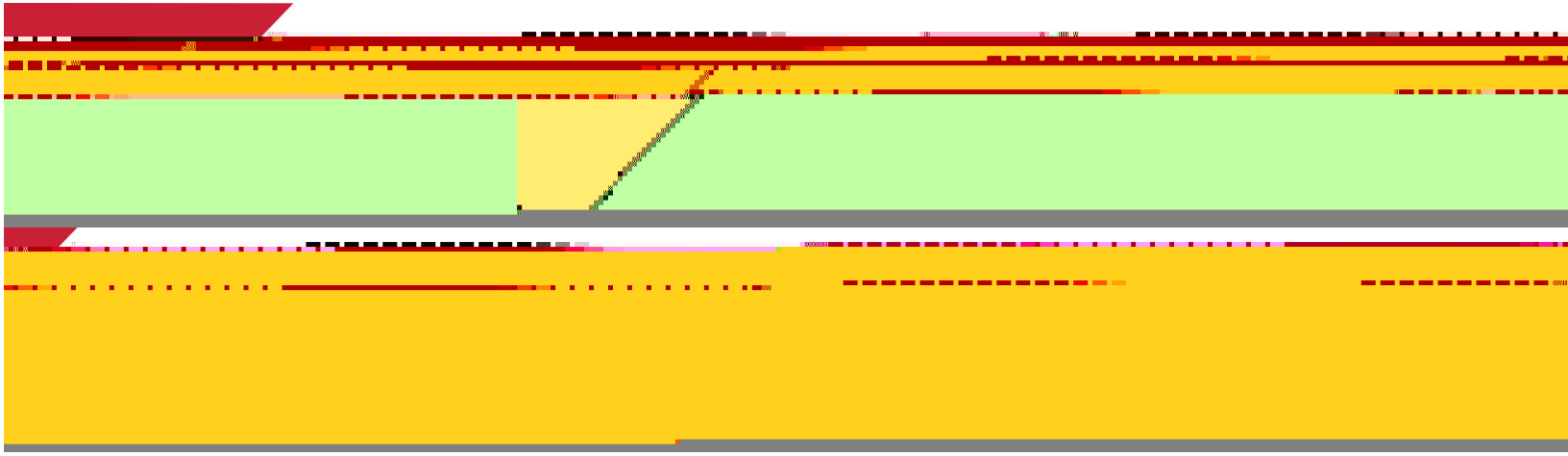
Compulsory Transfer: Forced transfer of student(s) to a school

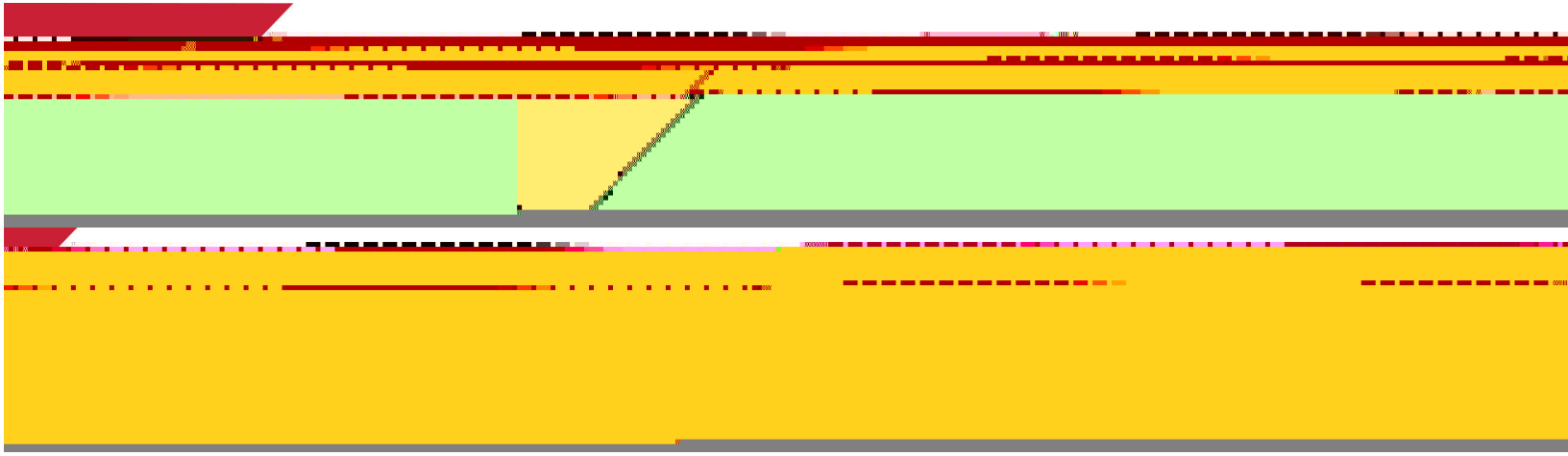
Interboard Agreement: Agreement between school boards

In-Zone Student: Student living in the school attendance zone

International Student: Student from outside of Canada that registers to study in a school board and is not subsidized by the MEES







7.0 TRANSFERS

7.1 Out-of-Zone

Parents may choose to send their child(ren) to an out-of-zone school knowing that this is an annual process and that transportation is their responsibility. The parent must register at their zoned school and complete a registration form as well as an out-of-zone request. Parents should be informed that a decision based on the enrolment criteria will be rendered on or before May 31st of each year. If their first request is refused, parents may request a second review which will be conducted on or before the third week of August. Parents will be advised accordingly if spaces become available at that time.

Out-of-zone students will be considered as per the enrolment priority order as well as school capacity and space available in grade level as determined by the school board.

Students who have been refused admission to a requested out-of-zone school will be registered at their attendance zoned school.

7.2 Interboard Agreement

